



2009 Informational Table Policy

Thanks for your interest in setting up an informational table at the City of Bloomington Community Farmers' Market. The City of Bloomington Parks and Recreation Department is committed to providing an environment where issues can be openly discussed and explored. In order to provide an atmosphere in which open communication can occur without disrupting the other activities of Market, please follow the guidelines below.

Location – Info Alley:

Groups may set up tables on the west side of Market along the south side of the 8th Street entrance, near the B-Line Plaza (see map on back side), during the Saturday Market free of charge. There are yellow dashed lines on the pavement indicating the spaces available for groups to set up in. Each group is limited to one 6' x 6' space. Additionally there is a white dashed line indicating the area where individuals representing the groups may stand when distributing literature, gathering signatures, or otherwise actively engaging the public (at no time may group members walk through the Market engaging in these activities).

Equipment:

Groups must provide their own tables and chairs. Any type of shelter (tent, umbrella, etc.) and/or sign used by a group must fit within the 6' x 6' space and be securely tied down.

Accessing Spaces:

Spaces are available on a first-come, first-served basis each week. Upon arrival, groups should identify which space they would like to utilize and note the space # marked on the pavement within that space. Groups may then secure that space by placing their name next to the corresponding # on the Info Alley dry erase sign up board located in the Info Alley area, no earlier than 6:30 am (April-Sept.) and 7:30 am (Oct.-Nov.). Groups must wait until 7:45 am (April-Sept.) and 8:45 am (Oct.-Nov.) to access their space for the day and must vacate their space by 12:45 pm each week. Groups must occupy their selected space by 8 am (April-Sept.) and 9 am (Oct.-Nov.) or give up their rights to that space for the day. Groups are not allowed to save spaces for other groups not yet present.

Unloading/Loading and Parking:

There is no vehicle access to the Market. However, after 7:45 am and before 12:45 pm groups may pull their vehicle just outside of Market near Info Alley to unload/load. Landscaping carts are also available by the Market shed located on the south side of the Market to assist in moving supplies in and out of the Market. Parking is enforced on Saturdays. Groups tabling at Market should park their vehicles during Market hours in the I.U. C Permit lot which is accessed from the alley between 9th and 10th Streets off Morton Street.

Additional Guidelines:

- Groups may not sell items or actively solicit donations at the Market. A donation jar is permitted. ***Any displayed items must be available free of charge.***
- Groups may not give away any items intended for human consumption.
- Groups may not amplify sound.
- Pets are not permitted in the Market (as defined by the paved area of Showers Common) or on the B-Line Plaza.
- Smoking is not permitted in the Market (including the B-Line Plaza and Showers Civic Plaza).
- Restrooms are available in City Hall.
- On Saturday, June 20, The Taste of Bloomington will be held on Showers Common. To accommodate this event the Market will be closing at noon as well as there being limited space in the Market that day.

Please share this information with all members of your group who may be assisting with the informational table at the Market and have the group's contact person complete and return the attached policy agreement before tabling at Market.

If you have any questions or concerns, please contact Bradley Drake at 349-3738 or drakeb@bloomington.in.gov

2009 Bloomington Community Farmers' Market Map

SATURDAYS

B-Line Trail

B-Line Plaza

Prepared Foods
Information Alley

8th Street

28	27
29	25
24	23
22	21
20	19
18	17

	C15	D9
	C14	D8
	C13	D7
	C12	D6
	C11	D5
	C10	D4
		D3
		D2
		D1

SHED	
A8	
A7	
A6	
A5	
A4	
A3	

A2	
A1	
29	

16	15
14	13
12	11
10	9
8	7
6	5
4	3
2	1

	C9
	C8
	C7
	C6
	C5
	C4
	C3
	C2
	C1

E21	
E20	
E19	
E18	
E17	
E16	
E15	
E14	
E13	
E12	
E11	

▲ ▲ ▲ ▲

S H O W E R S

B L D G

Park's Table

Showers
Civic Plaza

WATER

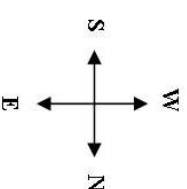
B9	
B8	
B7	
B6	
B5	
B4	
B3	
B2	
B1	

E1	
E2	
E3	
E4	
E5	

E6	
E7	
E8	
E9	
E10	

Legend

- ▲ Electric Outlet
- ⚡ Early Exit Space



Morton Street

I HAVE READ AND AGREE TO ABIDE BY THE CITY OF BLOOMINGTON
COMMUNITY FARMERS' MARKET INFORMATIONAL TABLE POLICY

Organization_____

Contact Person_____

Phone_____E-mail_____

Address_____

City_____State_____Zip_____

Signature_____Date_____

Return to:
Bradley Drake
City of Bloomington Parks and Recreation Department
P.O. Box 848
Bloomington, IN 47402
Fax: 812-349-3705

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